

GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional):

2. To (Name and Position):

3. From (Name and Position):

4. Subject:

5. Date:

6. Time

7. Message:

8. Approved by: Name: _____ Signature: _____ Position/Title: _____

9. Reply:

10. Replied by: Name: _____ Position/Title: _____ Signature: _____

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Date/Time: _____